

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of July 24, 2007**

- I. **ROLL CALL:** Chair James Wilson, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Richard Sutor. Also present were Village Manager Nanci Allard, Kathleen Lott (*Northfield News and Transcript*), Doug Reed (Northfield Utilities), John Diebold, James L. Wilson, and Russ Barrett (Tree Warden).

Chair Wilson called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Russ Barrett (Tree Warden): Village Forest.** Mr. Barrett stated that the Village has received the approval to go ahead with sale of trees on Dustin's Pasture. Access to this is through Tom and Charlotte McKennon's property and they do not oppose the Village using the road to access the timber. It is assumed that the Village has a right-of-way for this. We anticipated receiving somewhat less than the original estimate of \$25,000 for the timber. There was a question regarding the Village Forest. At last knowledge, there was extensive damage done by the ice storm a few years ago. The recommendation was for Manager Allard to contact Rose Beatty. Motion by Trustee Sutor, seconded by Trustee McCarney, to cover the cost of marking the trees and thank Mr. Barrett for his service. **Motion passed 5-0-0.**
- b. **John Diebold (Northfield School District): Dolly Stone Memorial Field.** Mr. Diebold is petitioning for a parking ordinance on Garvey Hill. A draft was provided to the Board. Mr. Diebold is looking for action as soon as possible; however, he is not requesting action tonight. The proposal is to limit parking to one side of the street. James L. Wilson lives on Garvey Hill Road. The proposal is to limit parking to the left hand side, approximately 800 feet above Pine Ridge Drive. Mr. Wilson is concerned that this would increase traffic, with people driving all the way up the hill and then having to turn around to return to the Comiskey lot. People would be able to use the trails that are on school property. Trustee McCarney would like to have a site visit with the Fire Chief present with his largest truck in order to gauge emergency access. Trustee Sutor would like to see the parking on one side all the way up. The Board would like a special meeting for this site visit. Mr. Wilson requested that the property owners be notified before this site visit. Kathleen Lott lives on Garvey Hill Road and echoed this request.

III. **ACTION ITEMS**

- a. **Approval of Minutes**
1. **July 10, 2007 (Regular Meeting).** Motion by Trustee Sutor, seconded by Trustee Baraw, to approve the minutes. **Motion passed 5-0-0.**
 2. **July 17, 2007 (Special Meeting).** Motion by Trustee Sutor, seconded by Trustee McCarney, to approve the minutes. **Motion passed 5-0-0.**
- b. **Approval of Bills**
1. **Warrant #03-08.** Motion by Trustee Sutor, seconded by Trustee McCarney, to approve Warrant #03-08 in the amount of \$40,824.50. **Motion passed 5-0-0.**
- c. **Water and Sewer Rates.** Motion by Trustee Sutor, seconded by Trustee McCarney, to implement the rates as presented by management to be effective August 1, 2007. **Motion passed 5-0-0.**

- d. **Meter Reading Vehicle.** Utility Assistant Doug Reed has provided a proposal regarding the purchase of a vehicle for reading meters. Mr. Reed has requested a four-wheel drive vehicle because certain roads can be difficult in wintertime, such as Aseltine Road, Cox Brook Road, Turkey Hill Road, etc. The Board discussed the four-wheel drive request and indicated that on those special occasions in which a four-wheel drive vehicle would be required that the Village owned other four-wheel drive vehicles and the Manager could have arrangements made for the meter reader to use such a vehicle. Motion by Trustee Sutor, seconded by Trustee Hambleton, to purchase a vehicle for the meter reading. **Motion passed 5-0-0.** Motion by Trustee Sutor, seconded by Trustee Hambleton, to have Manager Allard and Mr. Reed return with a recommendation for a vehicle that costs \$14,500 or less. **Motion passed 5-0-0.**

IV. REPORTS

a. Village Manager

1. **Proposed Police Station.** The Municipal Facilities Committee will meet tomorrow night (07/25/07) at 7:00 p.m. at the Municipal Building to discuss the five (5) proposals that have been received.
2. **Review Draft of Proposed Agenda.** It was agreed to keep the current agenda but to include the "Dates to Remember."

b. Committee Reports

1. **Purchasing Policy.** Trustee Hambleton has recommended that we go along with the policy that has been approved by the Selectboard for a year and then to revisit the policy after the one year. During the year, we should take note of the events that would have affected one policy or another. Trustees Sutor and McCarney are in agreement with this. Motion by Trustee Hambleton, seconded by Trustee Sutor, to approve the purchasing policy that was previously approved by the Selectboard. **Motion passed 5-0-0.**
2. **VPPSA Resolution.** Motion by Trustee Sutor, seconded by Trustee McCarney, to reconfirm the VPPSA Resolution, which authorizes the Village Manager to purchase power, for another year. **Motion passed 5-0-0.**

c. Miscellaneous

1. **Water Project update:** none.
2. **Efficiency Vermont Project update:** none.

V. PUBLIC PARTICIPATION (Unscheduled)

- a. **Kathleen Lott: Garvey Hill Road Signage.** Ms. Lott stated that at the bottom of Garvey Hill there is no sign regarding who yields to whom where Cemetery, Cross, and Garvey Hill come together. Ms. Lott would like to know what we need in way of recommendation for the Trustees to consider the need for signage. Manager Allard stated that numerous signs have been stolen and Highway Superintendent Lyon is in the process of replacing them.

VI. ADJOURNMENT: Without objection, the Board adjourned at 9:18 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.